

National Sun Yat-sen University

Thesis/Dissertation Format Regulations

Approved at the 126th Academic Affairs Council Meeting of Semester 1 in 2010 Academic Year, December 13, 2010
Approved at the 143rd Academic Affairs Council Meeting of Semester 2 in 2014 Academic Year, March 19, 2015
Approved at the 171rd Academic Affairs Council Meeting of Semester 2 in 2021 Academic Year, March 15, 2022

- Article 1. The Regulations were established to standardize the format of student theses/dissertations, ensure the quality of student research and respond to the trend of internationalization.
- Article 2. Each department and institute may develop a special format to meet the requirements of their particular discipline but the main structure should still comply with the Regulations.
- Article 3. Thesis/dissertation should be organized as follows:
1. Front cover (including spine)
 2. Title page
 3. Thesis/dissertation validation letter
 4. Thesis/Dissertation authorization letter
 5. Preface or acknowledgement (optional)
 6. Abstract and 5 - 7 keywords (in Chinese)
 7. Abstract and 5 - 7 keywords (in English)
 8. Table of contents
 9. Table of figures
 10. Table of tables
 11. List of symbols (optional)
 12. Text
 13. References
 14. Appendix
 15. Autobiography or curriculum vitae (optional)
 16. Back cover
- Article 4. Front cover (including spine): [See Attachment 1 and Sample]
1. Front cover: The name of the university (in Chinese and English), department/institute, academic degree, thesis/dissertation title, author, advisor and date (year and month) of graduation.
 2. Spine: The name of the university, department/institute, academic degree, thesis/dissertation title (in Chinese), author and academic year of graduation.
- Article 5. Title page: same as the front cover.
- Article 6. Thesis validation letter [See Attachment 2]
1. Where a thesis/dissertation defense that passed the review of the examination committee needs to be modified, the master/doctoral student must make modifications based on the comments of the examination committee members.
 2. The student can only submit the thesis/dissertation after the advisor has approved and signed the "Thesis Validation Letter".
- Article 7. Thesis Authorization Letter: [See Attachment 3]
1. Once the graduate has uploaded the electronic file of the thesis/dissertation, the authorization letter is printed out and signed jointly with the advisor.
 2. The signed authorization is bounded with the thesis/dissertation.

- Article 8. Preface or acknowledgement The student may express his/her appreciation for the inspiration or assistance from other people or thoughts about the thesis/dissertation on this page. The preface and acknowledgement should be kept brief and concise. Up to one additional page may be used if necessary.
- Article 9. Abstract (in Chinese and English): [See Attachment 4]
1. The abstract shall contain the key points of the text including the purpose, method, procedure and conclusions of the study.
 2. The Chinese and English abstracts should not exceed one page each.
 3. An abstract in Chinese must still be attached if the department/institute allowed the student to write the thesis/dissertation in English.
- Article 10. Table of contents: [See Attachment 5] This page contains the title of each chapter and section, references, appendices and their page numbers.
- Article 11. Table of figures: [See Attachment 6] This page contains the title of each figure and their page numbers.
- Article 12. Table of tables: [See Attachment 6] This page contains the title of each table and their page numbers.
- Article 13. List of symbols: Any mathematical or special symbols used in each chapter and section are to be listed and defined here for ease of reference.
- Article 14. Page format:
1. Paper: White A4, 80 lb simili paper binding (excluding the front and back covers).
 2. Font: Chinese: 12-point, Kaiti (MingLiU and DFKai-SB) with 1.5 spacing. English: 12-point, Times New Roman with 2.0 spacing.
 3. Margin: 2.54 cm (top and bottom), 3cm (left and right); black font color with punctuation marks; no alteration allowed; page number should indicated 1.5 cm from the bottom of each page and center-aligned.
 4. The thesis/dissertation should be written in Chinese or English and double-sided printing used for environmental friendliness. One-sided printing is permitted if there are less than 80 pages (color pictures can also be printed on one side only).
- Article 15. Page numbering principle:
1. The pages before the text are to be numbered sequentially in Roman numerals (lower case) as i, ii, iii... etc.
 2. The first page of the text through the "Appendix" pages are to be numbered sequentially in Arabic numerals as 1, 2, 3.... etc. and center-aligned.
- Article 16. Table/figure references: For figures/tables extracted from the literature their source must be indicated below the figure within the text.
- Article 17. References
1. Cited Chinese/English books: Must include author, year published, title, version, location, publisher and page number.
 2. Cited Chinese/English periodicals: Must include author, title of article, title of periodical, volume, issue, date published and page.
 3. The format for all references must be standardized. The department/institute should refer to the academic format used by convention and standardize their citation format (such as APA, MLA, Chicago etc.) for all theses and dissertations; alternatively, the

department may provide up to 5 different academic periodicals and allow the student to select one as the format for references.

Article 18. Front/Back cover: The thesis or dissertation should be bounded as a book. Each college must select a solid color for the cover face of the thesis/dissertation and notify all of its departments/institutes to adopt the color.

Article 19. Thesis/dissertation submission

1. A student leaving the university upon graduation should submit at least 3 identical copies of their thesis/dissertation. One copy goes to the Office of the Library and Information Services (hardback or paperback according to library requirements) for the university collection, one copy goes to the Registration Division (paperback) to be forwarded to the National Central Library for collection, and one copy is retained by the department/institute (hardback or paperback according to department/institute regulations) for reference.

2. The department, institute and degree program may ask for additional copies or an English version.

(上留白 2.54 公分)

(附件1及範例)



國立中山大學○○系(所)

碩(博)士論文(字型為18之楷書、1.5倍行高)

Department/Institute of ○○(字型為16之Times New Roman、1.5倍行高)

National Sun Yat-sen University(字型為16之Times New Roman、1.5倍行高)

Master's Thesis/Doctoral Dissertation(字型為16之Times New Roman、1.5倍行高)

(論文中
文題目)(字型為18之楷書、1.5倍行高)

(論文英
文題目)(字型為16之Times New Roman、1.5倍行高)

研究生：○○○ (撰者中文姓名) (字型為16之楷書、1.5倍行高)

○○○ (撰者英文姓名) (字型為16之Times New Roman、1.5倍行高)

指導教授：○○○ (學位名稱) 或 (職銜) (字型為16之楷書、1.5倍行高)
(DEGREE) 或 (TITLE) ○○○(字型為16之Times New Roman、1.5倍行高)

中華民國○○年○月(字型為16之楷書、1.5倍行高)

(英文月) ○○○○(西元年)(字型為16之Times New Roman、1.5倍行高)

(下留白2.54公分)



國立中山大學資訊管理學系

碩士論文

Department of Information Management

National Sun Yat-sen University

Master's Thesis

Web2.0 服務應用於 E 化學習歷程檔案管理系統之設計與實作

Design and Implementation of an ePortfolio Management System Using

Web2.0 Services

研究生：梁○○

○○-○○ Liang

指導教授：陳○○ 博士

Dr.○○-○○ Chen

中華民國 103 年 9 月

September 2014

國立中山大學研究生學位論文審定書(標楷體 18 號字)

本校。 。 。 。 。 學系(研究所)碩(博)士班(16 號字，以下同)
研究生。 。 。 (學號：00000000) 所提論文

。 。 。 。 。 。 。 。 。 。 中文題目 。 。 。 。 。 。 。 。 。 。
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於中華民國○○○年○○月○○日經本委員會審查並舉行
口試，符合碩(博)士學位論文標準。

學位考試委員簽章：

召集人○○○	_____	委 員○○○	_____
委 員○○○	_____	委 員○○○	_____
委 員○○○	_____	委 員○○○	_____
委 員○○○	_____	委 員○○○	_____
委 員○○○	_____	委 員○○○	_____

指導教授○○○ _____
(鍵入姓名) (簽名)

(若為雙指導教授時，請自行增列)

NATIONAL SUN YAT-SEN UNIVERSITY
Thesis and Dissertation Electronic/Printed Publication Form



The thesis authorized in this power of attorney statement was used by the authorizer, OO-OO Chen, of the Master of Business Administration Program in International Business, National Sun Yat-sen University, to obtain

a Master degree during the 2nd semester of Academic Year 109.

Thesis title : Thesis title

Advisor : XX-XX Lin

Announcement :

1. As agreed in the 6th Executive Council Meeting on April 29, 2020, 2nd Semester of Academic Year 108, Graduate Students must upload the electronic thesis and dissertation after discussing Thesis public availability period with their Research Advisor. If Thesis is to be displayed after 4-5 years, certificate that involved confidentiality, patent, or copyrights according to laws and regulations must be provided, and it must be signed by a student, research advisor, and department supervisor.
2. Since the patent application involves the thesis publication period, **to prevent the loss of novelty that may cause failures of patent applications**, please refer to the 'Schedule for Patent Application Process' on the website of the Intellectual Property Office of the Ministry of Economic Affairs before submitting the Thesis and Dissertation Release Form. **For any further questions regarding patent applications and copyrights, please contact NSYSU's Technology Transfer Center, Office of Global Industry-Academe Collaboration and Advancement, extension no. 2651.**
3. **Two copies of the Thesis and Dissertation Release Form shall be signed by both the authorizer and the advisor. This agreement shall be bound after the validation form in paper copy. Upon leaving the university, copies of the thesis shall be submitted to the Office of Library and Information Services, and the Registration Division, Office of Academic Affairs.**

Electronic thesis and dissertation

By signing and submitting this agreement, I grant the NSYSU library a no cost, non-exclusive way to reproduce, publicly display the thesis and dissertation (including Abstract) via microfilm, disks or any other digital reproduction without the limitation of time, places, and frequency, and display the thesis and dissertation to readers to search, browse, download, and print for personal non-profit use.

Access and public display for the thesis and dissertation **immediately.**

For personal reasons, delayed public access of the thesis and dissertation for ___ years on campus and ___ years off campus (including the **National Central Library**).

* Reason for embargo : _____.

* Electronic thesis/dissertation released date : 2021/06/01 on campus and 2021/06/01 off campus (including the National Central Library).

Printed copies

By signing and submitting this agreement, I grant the NSYSU library a no cost, non-exclusive way to archive, reproduce, utilize the thesis and dissertation (including Abstract) via paper reproduction without the limitation of time, places, and frequency, and display the thesis and dissertation to readers to read, and photocopy within the scope of 'reasonable use' under the Copyright Act regulation.

Access and public display for the thesis and dissertation **immediately.**

For personal reasons, delayed public access of the thesis and dissertation for ___ years.

* Reason for embargo : _____.

* Paper thesis/dissertation released date : 2021/06/01.

Student ID : M010000000

Student : _____ (Signature)
OO-OO Chen

Advisor : _____ (Signature)
XX-XX Lin

Date: _____ (YYYY/MM/DD)

*** Alterations are not allowed in this form/agreement.**

- Thesis/dissertation have not been approved: Log in the eThesis system to modify access status, reprint agreement.
- Thesis/dissertation has approved: Contact etd@mail.nsysu.edu.tw or ext.2452 for alternation, reprint and sign for agreement is required.
- **Two copies of this form/agreement will be generated automatically. Please bind these two copies within the paper copies and submit to the library and Office of Academic Affairs upon leaving the university.**

NATIONAL SUN YAT-SEN UNIVERSITY
Thesis and Dissertation Electronic/Printed Publication Form



The thesis authorized in this power of attorney statement was used by the authorizer, OO-OO Chen, of the Department of Electrical Engineering, National Sun Yat-sen University, to obtain a Master degree during the 2nd semester of Academic Year 109.

Thesis title : Thesis title
Advisor : XX-XX Lin

Announcement :

1. **As agreed in the 6th Executive Council Meeting on April 29, 2020, 2nd Semester of Academic Year 108**, Graduate Students must upload the electronic thesis and dissertation after discussing Thesis public availability period with their Research Advisor. If Thesis is to be displayed after 4-5 years, certificate that involved confidentiality, patent, or copyrights according to laws and regulations must be provided, and it must be signed by a student, research advisor, and department supervisor.
2. Since the patent application involves the thesis publication period, **to prevent the loss of novelty that may cause failures of patent applications**, please refer to the 'Schedule for Patent Application Process' on the website of the **Intellectual Property Office of the Ministry of Economic Affairs** before submitting the Thesis and Dissertation Release Form. **For any further questions regarding patent applications and copyrights, please contact NSYSU's Technology Transfer Center, Office of Global Industry-Academe Collaboration and Advancement, extension no. 2651.**
3. **Two copies of the Thesis and Dissertation Release Form shall be signed by both the authorizer and the advisor. This agreement shall be bound after the validation form in paper copy. Upon leaving the university, copies of the thesis shall be submitted to the Office of Library and Information Services, and the Registration Division, Office of Academic Affairs.**

·Electronic thesis and dissertation

By signing and submitting this agreement, I grant the NSYSU library a no cost, non-exclusive way to reproduce, publicly display the thesis and dissertation (including Abstract) via microfilm, disks or any other digital reproduction without the limitation of time, places, and frequency, and display the thesis and dissertation to readers to search, browse, download, and print for personal non-profit use.

Access and public display for the thesis and dissertation **immediately**.

For personal reasons, delayed public access of the thesis and dissertation for **5 year(s) on campus and 5 year(s) off campus** (including the **National Central Library**).

* Reason for embargo : Filing for patent registration.

Description : Filing for patent registration.

* Electronic thesis/dissertation released date : 2026/05/31 on campus and 2026/05/31 off campus (including the National Central Library).

·Printed copies

By signing and submitting this agreement, I grant the NSYSU library a no cost, non-exclusive way to archive, reproduce, utilize the thesis and dissertation (including Abstract) via paper reproduction without the limitation of time, places, and frequency, and display the thesis and dissertation to readers to read, and photocopy within the scope of 'reasonable use' under the Copyright Act regulation.

Access and public display for the thesis and dissertation **immediately**.

For personal reasons, delayed public access of the thesis and dissertation for **5 year(s)**.

* Reason for embargo : Filing for patent registration.

Description : Filing for patent registration.

* Paper thesis/dissertation released date : 2026/05/31.

Student ID : M010000000

Student : _____ (Signature)
OO-OO Chen

Advisor : _____ (Signature)
XX-XX Lin

Supervisor : _____ (Signature)
Supervisor

Date: _____ (YYYY/MM/DD)

*** Alterations are not allowed in this form/agreement.**

- Thesis/dissertation have not been approved: Log in the eThesys system to modify access status, reprint agreement.
- Thesis/dissertation has approved: Contact etd@mail.nsysu.edu.tw or ext.2452 for alternation, reprint and sign for agreement is required.
- **Two copies of this form/agreement will be generated automatically. Please bind these two copies within the paper copies and submit to the library and Office of Academic Affairs upon leaving the university.**

(Attachment 4)

Chinese and English Abstracts (Sample)

One page of Chinese abstract, one page of English abstract. The keywords (5 - 7) are listed below the abstract text.

Sample:

摘 要

.....

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.....

.....

關鍵詞: ○○○、○○○、○○○、○○○、○○○
○○○、○○○

Abstract

.....

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Keywords : ○○○,○○○,○○○,○○○,○○○,○○○,
○○○

(Attachment 5)

Table of Contents

Thesis/Dissertation Validation Letter	i
Acknowledgements.....	ii
Abstract (Chinese).....	iii
Abstract (English).....	iv
Chapter 1 ○ ○ ○.....	1
Section 1 or 1.1 ○ ○ ○.....	1
Section 2 or 1.2 ○ ○ ○.....	5
Chapter 2 ○ ○ ○.....	18
Section 1 or 2.1 ○ ○ ○.....	18
(and so on)	
Reference.....	100
Appendix.....	105

(Attachment 6)

Table of Figures, Table of Tables (Sample)

Table of Figures: The figures in the text are numbered sequentially by chapter (Figures in Chapter 1 are numbered as 1-1, 1-2, 1-3... etc.; figures in Chapter 2 are numbered as 2-1, 2-2, 2-3... etc. and so on.) All figures are listed under the Table of Figures.

Table of Tables: The tables in the text are numbered sequentially by chapter (Tables in Chapter 1 are numbered as 1-1, 1-2, 1-3... etc.; tables in Chapter 2 are numbered as 2-1, 2-2, 2-3... etc. and so on.) All tables are listed under the Table of Tables.

Sample:

Table of Figures	
Figure 1-1 Organizational system.....	8
Figure 2-1 ××××.....	12
Figure 2-2 ××××.....	32

Table of Tables	
Table 1-1 Network Learning Classification List	10
Table 1-2 ××××.....	12
Table 3-1 ××××.....	25

英文法規翻譯內容若有疑義，以中文法規為主。

For the avoidance of doubt in English version regulation , Chinese version will be prevailing.

國立中山大學研究生學位論文格式規範

99.12.13 經 99 學年度第 1 學期第 126 次教務會議通過

104.03.19 經 103 學年度第 2 學期第 143 次教務會議通過

111.03.15 經 110 學年度第 2 學期第 171 次教務會議通過

一、為統一本校研究生學位論文格式，確保研究生研究品質，並因應國際化趨勢，特訂定本規範。

二、各系、所得依其學術領域之特殊性另訂各系、所統一格式，惟主體架構仍請依本規範訂定。

三、論文編印次序規範如下：

1. 封面（含書脊）
2. 書名頁
3. 論文審定書
4. 論文公開授權書
5. 序言或誌謝（依個人意願自行決定是否撰寫）
6. 中文摘要及關鍵詞 5-7 個
7. 英文摘要及關鍵詞 5-7 個
8. 目錄
9. 圖次
10. 表次
11. 符號說明（依學術領域自行決定是否撰寫）
12. 論文正文
13. 參考文獻
14. 附錄
15. 自傳或簡歷（依個人意願自行決定是否撰寫）
16. 封底

四、封面（含書脊）：**【詳附件 1 及範例】**

1. 封面：包括中、英文校名、系所名稱、學位、論文題目、撰寫者姓名、指導教授及畢業年月。
2. 書脊：包括校名、系所名稱、學位、論文中文題目、撰寫者姓名及畢業之學年度。

五、書名頁：與封面同。

六、論文審定書**【詳附件 2】**

1. 碩、博士班研究生學位論文考試經考試委員評定成績及格後，須修改內容者，應依考試委員之意見修改論文。
2. 指導教授必須於「論文審定書」簽章核可後，學生方得繳交論文。

七、論文公開授權書：**【詳附件 3】**

1. 畢業生上傳論文電子檔後列印授權書，並經指導教授共同簽署。
2. 簽署後授權書裝訂於論文內。

八、序言或謝辭

學生在論文完成的過程中，獲得他人之啟發與協助，或撰寫論文後的感想，皆可在此項次致謝，內容請簡單扼要，須另頁書寫，以不超過一頁為原則。

九、中英文摘要：【詳附件 4】

1. 內容應論述重點，包括研究目的、研究方法、程序及結論等。
2. 中英文摘要頁數請各以一頁為原則。
3. 經系、所同意以英文撰寫論文者，仍需附中文摘要。

十、目錄：【詳附件 5】

包括各章節之標題、參考文獻、附錄及其所在之頁數。

十一、圖次：【詳附件 6】

包括各章節之圖及其所在之頁數。

十二、表次：【詳附件 6】

包括各章節之表及其所在之頁數。

十三、符號說明：

各章節內所使用之數學及特殊符號，均集中表列說明，以便參閱。

十四、論文頁面規格：

1. 紙張：除封面、封底外，均採用白色 A4 規格，80 磅之白色模造紙裝訂。
2. 字體：
 - 原則上中文以 12 號楷書（細明體及標楷體為主），字體行距以 1.5 倍行高為主。
 - 原則上英文以 12 號 Times New Roman 字型為主，字體行距以 2 倍行高為主。
3. 邊界留白上 2.54 公分、下 2.54 公分、左右各 3 公分，字體顏色為黑色，文內要加標點，全文不得塗汙刪節，各頁正下方 1.5 公分應置中註明頁碼。
4. 論文以中文或英文撰寫為原則，為響應環保愛地球以雙面印刷，但頁數為 80 頁以下得以單面印刷（彩色圖片亦可單面印刷）。

十五、論文頁碼編排原則：

1. 論文正文前之頁數，以 i，ii，iii...等小寫羅馬數字連續編頁，置中對齊。
2. 自論文正文首頁起至「附錄」頁止，以 1，2，3...等阿拉伯數字連續編頁，置中對齊。

十六、圖表參考文獻：

若正文中之圖或表格，擷取自參考文獻，必須於本文該圖或該表格的位置下方標註資料來源。

十七、參考文獻

1. 引用之中、英文書籍：須包含作者、出版年次、書名、版次、出版地、出版者、頁次等文獻資料。
2. 引用之中、英文期刊：須包含作者、文章名稱、期刊名稱、卷別、期別、出版日期、頁次等文獻資料。
3. 整本論文參考文獻之格式必須統一。各系所請依其學術慣用格式，統一各系所論文之引註格式（例如：APA、MLA、Chicago 格式等）；或由各系所提供至多五種學術期刊作為該系所參考文獻之格式，由學生擇一使用。

十八、封面（底）：碩、博士論文均應裝訂成冊。論文封面顏色由各學院自訂單一顏色，並通知所屬系所採行。

十九、論文繳交

1. 學生畢業離校時，應提交完全相同之論文至少 3 本，圖資處 1 冊（精裝、平裝依圖資處規定）留校陳列典藏、註冊課務組 1 冊（平裝）轉交國家圖書館陳列典藏，系所 1 冊（精裝、平裝依系所規定）留系所參考。
2. 各系、所、學程可自行規定增加份數或要求英文本。

(上留白 2.54 公分)

(附件1及範例)



國立中山大學○○系(所)

碩(博)士論文(字型為18之楷書、1.5倍行高)

Department/Institute of ○○(字型為16之Times New Roman、1.5倍行高)

National Sun Yat-sen University(字型為16之Times New Roman、1.5倍行高)

Master's Thesis/Doctoral Dissertation(字型為16之Times New Roman、1.5倍行高)

(論文中
文題目)
(字型為18之楷書、1.5倍行高)

(論文英
文題目)
(字型為16之Times New Roman、1.5倍行高)

研究生：○○○ (撰者中文姓名) (字型為16之楷書、1.5倍行高)

○○○ (撰者英文姓名) (字型為16之Times New Roman、1.5倍行高)

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國立中山大學資訊管理學系

碩士論文

Department of Information Management

National Sun Yat-sen University

Master's Thesis

Web2.0 服務應用於 E 化學習歷程檔案管理系統之設計與實作

Design and Implementation of an ePortfolio Management System
Using Web2.0 Services

研究生：梁○○

○○-○○ Liang

指導教授：陳○○ 博士

Dr.○○-○○ Chen

中華民國 103 年 9 月

September 2014

國立中山大學研究生學位論文審定書(標楷體 18 號字)

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